

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT 14

**Meeting Held at Volente Fire Hall
15406 FM 2769, Volente, TX 78641**

REGULAR MONTHLY MEETING

Date: Wednesday, December 16, 2009 Time: 7:00 PM

MEETING MINUTES (Approved)

1. Call to Order, Roll Call

Vice-president Moore called the meeting to order at 7:00PM.

Commissioners present: Lonnie Moore, Suellen Jordan, John Torres, Al Blunt. A quorum was achieved. Absent: Tom Stevenson

Also present: VVFD Fire Chief Walter Groman

2. Review and Approval of Minutes of 11/18/09 (Moore)

Motion: Moved, to approve the minutes of the 11/18/2009 ESD meeting, as presented by the Secretary.

Made by: Blunt

Seconded: Jordan

In Favor: 4

Opposed: 0

Absent: 1

Motion carried.

3. Review and Approval of Treasurer's Report (Jordan)

Treasurer Jordan presented her written Treasurer's Report, attached by reference.

Motion: Moved, to approve the Treasurer's Report as presented.

Made by: Blunt

Seconded: Torres

In Favor: 4

Opposed: 0

Absent: 1

Motion carried.

4. Community Communications (open to any member of public attending)

None presented.

5. Receive and Review Reports from VVFD Fire Chief and VVFD Board

Chief Groman reviewed items on his written report as well as additional information.

The water tanks for the 30,000 gallon storage have been delivered and are being installed.

Village of Volente is working on a grant that will update the HVAC systems in the building.

Fireman's Fund Insurance has awarded a \$6,500 grant to VVFD. The VVFD board has voted to apply it towards the \$9,800 purchase of a second, newer thermal imaging camera. VVFD will supply the needed \$3,300 from a project line item in their budget.

ESD #4 (Travis County Fire Control) is considering different options to downsize. They are looking at options to give up territory to other ESDs and City of Austin. They will be interested to know if ESD #14 would consider taking over responsibility for portions of territory along Fm 620.

VVFD is going to apply for a SAFER grant that would provide salary for an additional firefighter for a two year period. Bill Carlson has done a good job of writing the grant request.

Cedar Park gave notice of a rate increase for emergency services. The rate per water meter would increase by 14.5% in January 2010. Chief Groman has asked Cedar Park to provide documentation for justification of the increase. Once received, he will forward the information to the ESD's attorney, Ken Campbell, for review as all per meter rate increases are controlled by the contract terms. Depending on what Mr. Campbell recommends, the ESD may need to take action at a future meeting.

6. Review and take appropriate action on Districts investment policy, annual review

The commissioners reviewed the current investment policy, which has a revision date of 08/20/2008. There were no suggestions for changes, so the current policy will remain in effect.

7. Review and take appropriate action on line item budget amendments

Chief Groman had provided a revised budget, revision date 12/11/2009. A \$32,000 line item was added for the approved 30,000 gallon water storage project. The money was taken from the overall VVFD budget.

Motion: Moved, to approve and adopt the revised budget dated 12/11/2009.

Made by: Jordan

Seconded: Blunt

In Favor: 4

Opposed: 0

Absent: 1

Motion carried.

8. Review and take appropriate action on ESD and VVFD contract for FY 09-10

Chief Groman made minor revisions to the ESD14-VVFD contract from last year, including updating the dates and making the providing of copies of documentation not required except upon request by the ESD.

Motion: Moved, to approve the contract document as presented and to authorize the ESD's president and secretary to execute it.

Made by: Blunt

Seconded: Jordan

In Favor: 4

Opposed: 0

Absent: 1

Motion carried.

9. Report on Actions of ESD Commissioners Council (Moore)

Moore and Blunt attended the December ESDCC meeting. The topic was merging ESDs and/or joint management contracts between ESDs. Moore noted that Travis County Commissioner Huber has indicated that she is in favor of fewer ESDs.

10. Misc and Discussion Items

None presented.

11. Reimbursement and Payment Requests (Jordan)

The following were presented for payment:

\$73,442.16 to City of Cedar Park for emergency services, per contract;

\$36.00 to Travis County Clerk, to replenish the account used to pay filing fees;

\$1,254.66 to TCAD, for appraisal services;

\$3,690.49 to Travis County Tax Assessor-Collector (already subtracted from taxes collected);

\$39,483.98 to VVFD, per their written reimbursement request.

Motion: Moved, to approve all the listed expenditures.

Made by: Blunt

Seconded: Torres

In Favor: 4

Opposed: 0

Absent: 1

Motion carried.

12. Adjournment

With no more business, the meeting was adjourned at 7:45PM.

Respectfully submitted by: _____
Lonnie Moore, Secretary